

By Spencer Coffman spencercoffman.com

Also By Spencer Coffman

A Guide To Deception

While every precaution has been taken in the preparation of this book, the author and/or publisher assumes no responsibility for errors or omissions, or for damages resulting from the use of the information contained herein.

RELAX AND UNWIND HOW TO ORGANIZE AND DECLUTTER YOUR LIFE

First edition. March 2016.

ISBN: 978-1-5442643-0-1 (Paperback) ISBN: 978-1-5337888-7-0 (Digital) ISBN: 978-1-9871499-0-6 (Audio)

Copyright © 2016 by Spencer Coffman. All Rights Reserved.

Written by Spencer Coffman. SpencerCoffman.com

ATTENTION: Feeling Stuck?

"Discover How To Simplify and Declutter Your Life And Enjoy The Things That Really Matter"

In This Course, You'll Find Out How To Finally Take Control of Your Life, Reduce Stress And Reach Your Goals

From: Spencer Coffman

Do you ever feel like you're just treading water in life?

Do you ever feel so stressed and so rushed off your feet that you never have time to do the things that you want to do?

Does life feel exhausting, repetitive, endless?

This is how a huge number of us feel and it's ultimately due to the simple fact that we are doing too much and are too disorganized.

Are You Trying To Do Too Much?

Most of us have too many commitments and try to do too much.

We're constantly rushing to put out fires and that means that we never get the opportunity to actually stop and *appreciate* the lives we have.

What's more, is that we never manage to create the space or the opportunity to change our lifestyles for the better and start living the lives we want.

You spend every day treading water trying to survive.

You have too many plates spinning and you don't get the opportunity to change that.

What's The Solution?

Simple: you relax.

When life becomes too busy and when it becomes too unmanageable, you simply declutter, simplify and optimize.

This applies to every aspect of your life.

It means learning to focus your mind and to enjoy a sense of peace and calm rather than constantly worrying.

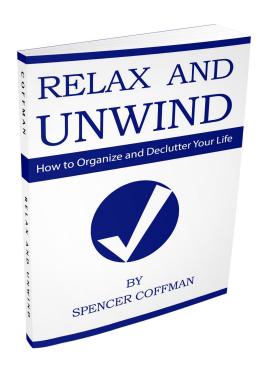
It means learning to take control of your environment so that your home becomes a tranquil haven.

It means removing toxic people from your life. Learning to say no. Reducing the 'communication overhead'.

It means creating *space* to breathe and to think. And it means boosting your mood and energy levels so that you can make even more use of that opportunity.

But where do you start?

Introducing: Relax And Unwind



If you feel like life is getting too much, or as though you're only surviving and not really living, then this book is the perfect antidote.

Get ready to relax and unwind, take control and start building the life you really want! It's much easier than you think.

Here's exactly what you'll get inside:

- How to de-clutter in all areas of your life so you can finally "breathe"
- How to accept and learn from your mistakes
- How to train your mind to replace negative thoughts with positive ones
- How to set and achieve your short and long term goals for happiness
- How to minimize stress

- How to create stronger relationships with family and friends by living in the moment
- How to take control of your own happiness
- How you can reap the benefits of meditation
- How to be grateful more often
- How to choose foods that boost good mental health
- How to gain control of your finances
- How to remove toxic people from your life.
- And much, much more!

Does that sound good or what?

Here's what's even better. Now you can own this great eBook for a great price!

This is a truly incredible deal, especially considering the significant difference it'll make to your success.

I'm delighted to have the chance to share this powerful guide with you, and I know you'll be very happy with the results.

Yes! I really want to learn how I can get my life in order so I can start relaxing and live a simpler more stress free lifestyle right away!

So please send me my copy of "Relax And Unwind" - so I can start taking control of my life, starting today!



Table of Contents

Introduction

Chapter 1: Begin with Acceptance

Viewing Mistakes as Lessons
Don't Be Afraid to Admit Your Mistakes
Replacing Unhealthy Thoughts with Healthy Ones
Training Methods
Learning to Accept and Move On

Chapter 2: Check Your Mindset

Look Forward, Not Backwards
Give Yourself Credit
Goal-Oriented Mindset
Giving Yourself Time and Patience
When You Fail
Lifelong Goals

Chapter 3: Unplug

Unplug in the Morning
Be the Boss of Your Weekend
Take Time Off – Completely
Go Off the Grid
Tech-Free Activities
Live in the Moment

Chapter 4: How To Declutter Your Surroundings

Set Time Aside
Where to Start
Simplify Your Rooms
Sorting Through

Make a Profit
Tackle the Closets
Your Work Area
Your Computer

Chapter 5: How To Put Daily Meditation Into Action

Meditation to Reduce Stress

Meditation for Better Energy

Meditation for Relaxation and Rejuvenation

Better Awareness and Focus

Better Patience

Oneness With the World

Meditation for Reduced Pain

Chapter 6: Practice Gratitude Daily

<u>Develop Better Relationships</u>

Improve Physical Health

Improve Mental Health

Increased Empathy and Sensitivity

Better Sleep

Improve Your Self Esteem

Increase Your Mental Strength

How to Practice Gratitude

Chapter 7: Simplify Your Meal Plan

Healthy Gut, Healthy Mind

Boost Your Brain Power

Happiness-Inducing Foods

Foods to Increase Serotonin

Eating More Vegetables

Active Cultures

Emotional Benefits of Eating Well

Chapter 8: Organize Your Finances

Decluttering Your Bank Account

Tackle Your Debt

Consolidating Your Debt

The Debt Snowball
Save Money
Benefits of Organized Finances

Chapter 9: Remove Toxic People

Toxic People vs. Difficult People
Controlling
Disregard
Constant Taking
The Effects of Toxic People
Removing The Toxicity

Chapter 10: Creating a Personalized Plan and Putting it Into Action

Conclusion & Recap

*If at any time you wish to return to the table of contents. Click on the section heading.

Introduction



What would you give to be happier? Do you have a lot of belongings, a large group of friends, and a glowing career, but still don't seem to be able to find the inner peace and happiness that you long for?

All of us at, some point or another, have wished that we were happier than we are. Whether we feel like our lives are moving too quickly, or stress is mounting up and becoming unbearable, there are many reasons for people to feel unhappy. Even in situations where it doesn't seem like they would have any reason to be.

In this book, you'll learn how to simplify your life and strip away the stress that is in it. As a result, you will become happier and more fulfilled.

Do you want to learn how to accept your current situation and work with what you have to result in leading a happier life?

Do you want to learn how to live life happily without a constant need to be connected via electronic devices, and understand how unplugging can help you to relax and de-stress?

Do you want to be able to unclutter your surroundings at home and work in a way that's so effective; it has a calming effect on your cluttered mind?

Is taking control of your diet and your finances to become healthier and wealthier something that you'd love to do, but aren't quite sure how to muster up the motivation to get started?

Would getting rid of those toxic people in your life, and all the drama that tends to unfold around them, make you happier, but so far you haven't been able to get together the courage to cut them off?

In this book, you'll learn how to do all of this and more. Scaling back, simplifying your life, getting rid of the unnecessary, and hanging on to the things that you're truly grateful for can help to lift your mood, eliminate stress and anxiety, and make you feel much more motivated to be the best version of yourself and feel truly happy and content with what you have.



In this book, you'll learn how to:

- Accept and learn from your mistakes;
- Train your mind to replace negative thoughts with positive ones;
- Set and achieve your short and long term goals for happiness;
- Minimize stress;
- Create stronger relationships with family and friends by living in the moment;
- Take control of your own happiness;
- Reap the benefits of meditation;
- Be grateful more often;
- Choose foods that boost good mental health;
- Gain control of your finances, and
- Remove toxic people from your life.

Read on to discover how filling your life with extra stuff won't give you the inner peace that you crave – the answer is in simplicity.

Visit http://www.spencercoffman.com/relax-and-unwind/ to continue reading this eBook.

Show the author your support and <u>purchase Relax And Unwind</u> today!

About The Author

Spencer Coffman is a busy man. He writes books, articles, creates videos, and has managed over 60 websites, 40 social media accounts, and several YouTube channels. Spencer knows the value of efficiency and relaxation. How does he do it? Read Relax And Unwind to discover his secrets! To read more about Spencer, visit his website spencercoffman.com

Connect With Me on Social Media

View All of My eBooks

Be an eBook Affiliate and Get 100% of The Sale

Thank You for previewing this eBook

You can read the full version of this eBook in different formats:

- HTML (Free /Available to everyone)
- PDF / TXT (Available to V.I.P. members. Free Standard members can access up to 5 PDF/TXT eBooks per month each month)
- Epub & Mobipocket (Exclusive to V.I.P. members)

To download this full book, simply select the format you desire below

